



TYSERS  
*LIVE*

# NEW BUSINESS PROPOSAL FORM

Entertainment & Media  
Insurance Specialists

## GENERAL INFORMATION

Policyholder Name (what name or entity do you want the policy to be in – e.g. Limited Company, Sole Trader with a trading name)	
What is your correspondence address?	
What is your business address?	
Provide a description of all of your business activities for which you require this insurance	
How many years experience do you have in these activities?	
Advise the main contact person's name for your business, their date of birth, telephone number, email address, and job title	
Your website address?	
Company registration number?	
What date would you like this policy to commence?	

## PUBLIC & PRODUCTS LIABILITY

**Protection against legal action from third parties stating that you have caused them injury or damaged their property in the course of your business.** [Please note that the minimum annual premium for Public Liability insurance is £280 inclusive]

Financial Information	
What level of Public Liability cover do you require?	£5,000,000    £10,000,000    Other
What is your total estimated annual gross turnover?	£
What amount of your work is carried out in:	
– UK/EU	£
– USA/Canada	£
– Rest of the world	£
What stand-alone sales of products (if any) is included in the above total turnover?	£

Do you use the services of bona fide subcontractors?	Yes      No
What activities do they carry out on your behalf, and for what percentage of the above total turnover?	
Do you ensure bona fide subcontractors (and/or any artists) carry their own 'PL' insurance to the same level as yours?	Yes      No
If no, what limit do they hold, and what activities are they carrying out?	

Claims Information	
Have you made any insurance claims or reported any circumstance which could give rise to a claim?	Yes      No

## EMPLOYERS LIABILITY

**Employers Liability is a legal requirement. It provides protection against legal action from an Employee who sustains an injury, illness, disease or death during the course of, and due to their work on your behalf. The definition of Employee includes anyone working under your instruction such as a freelancer, volunteer, or person on work experience.**

[Please note that the minimum annual premium for Employers Liability insurance is £280 inclusive]

Financial Information	
What is your total estimated annual gross payments to Employees (as described above)?	£
Please estimate a split of the above figure between:	
– Clerical	£
– Light Manual	£
– Manual Crew	£
– Working between 2-10 metres	£
– Working between 11-35 metres	£
– Working over 35 metres	£

Do you use Volunteers? If yes, advise the max number at any one event, and provide an overview of the roles they undertake	Yes	No
Do you have an Employers Reference Number (ERN)? [in order to purchase EL cover you must provide your ERN – or confirm that you are Exempt]	Yes	No

### Claims Information

Have you made any insurance claims or had any RIDDOR reportable incidents or reported any circumstance which could give rise to a claim?	Yes	No
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## PROFESSIONAL INDEMNITY

Protection against legal action from third parties stating that your negligent actions have caused them a financial loss.

### Financial Information

What level of Professional Indemnity do you require?	£100k	£250k	£500k	£1 million
	£2 million	Other		
Are you responsible for the provision of health and safety advice in connection with events that have 5,000 or more attendees per day?	Yes	No		
Are you directly involved in the design and/or construction or installation of temporary structures?	Yes	No		
If yes, please respond to the following:				
Are you directly involved in the design and/or construction or installation of permanent structures?	Yes	No		
Do you undertake security or stewarding services at events where either children or alcohol are present?	Yes	No		

<p>Do you provide any design, advice or consultancy in connection with dangerous activities?*</p> <p>*Dangerous activities include, but are not limited to: Fireworks, bonfires, pyrotechnical devices, inflatable play equipment, fairground rides or mechanically propelled rides of any kind, ballooning, quad bikes, go-karts or motor sport of any kind, trampolines or gymnastic apparatus of any kind, circus acts or stunt acts, shooting ranges for guns or archery</p>	<p>Yes      No</p> <p>More information:</p>
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Claims Information	
<p>Have you made any insurance claims or know of any circumstance which could give rise to a claim?</p>	<p>Yes      No</p>

## ENTERTAINMENT EQUIPMENT\*

**The cover provided by Tysers is on an 'All Risks' basis. This would reimburse you for sudden and unforeseen loss of or damage to property due to e.g. theft or accidental damage.**

[Please note that the minimum annual premium for All Risks' Equipment Insurance is £224]

\*Equipment used in connection with the Business of the Insured, including but not limited to audio and visual recording, broadcasting and editing equipment, ancillary computer equipment, musical instruments, sound and lighting equipment, props, set, wardrobe and items of plant, owned by or on hire purchase or lease to or hired in, by or on loan to the Insured, or held by the Insured in trust and for which the Insured is responsible

General Information	
What type of Equipment are you looking to insure?	
What is the address of the location this equipment would be kept in when not in use?	[Complete this page and the following pages on another form(s) for any further storage premises]
What year did you begin trading from this address?	
Are you the sole occupier of this address?	Yes      No
If no, who else has access to this location and why do they have access to this location?	
What security measures are in place at the storage location?	CCTV      Intruder Alarm      Fire Extinguishers Sprinklers      Other
Does the Building involve use of Fixed Woodworking Machinery at the premise? [If yes, your Broker will have follow up questions.]	Yes      No

Do you hire out your equipment?	Yes      No
If yes, please respond to the following:	
What is the percentage split between Dry Hire and Wet Hire?	<div> Dry hire:  Dry Hire: the hirer is responsible for operating the equipment during the hire period </div> <div> Wet hire:  Wet hire: you provide the personnel to operate the equipment during the hire period </div>
Do you have a standard terms and conditions policy in place for each hirer to sign which makes them financially responsible for the equipment whilst in their custody and control?	Yes      No
Do you have a written procedure in respect of identity checking prior to hires?	Yes      No

Premises Only Covers	
What is the reinstatement value of any Buildings that you own?	£
What is the new replacement value of any Contents? (e.g. desks, chairs, static computer equipment)	£
What is the reinstatement value of any tenants' improvements?	£
What is the new replacement value of all Owned Entertainment Equipment?	£
What is the new replacement value of any Hired in Equipment that is only to be used at this premise?	£
What is the replacement value of any Stock that is kept at this premise?	£
Is the equipment/other property to be insured is kept stored within your own premises, occupied only by you?	Yes      No
Are your own business premises are built of standard construction? [Built of brick, stone or concrete, and roofed with slates, tiles, concrete or metal, with no more than 20% of the roof area flat/covered with felt.]	Yes      No

Is the final exit door at your own business premises fitted with a mortise deadlock with five or more levers?	Yes	No
Are accessible windows are fitted with key operated window locks or protected by solid steel bars or grills?	Yes	No
Are your own business premises, its walls, gates and fences are in good repair, and regularly maintained?	Yes	No

Touring/Portable Equipment Covers	
Is cover required anywhere within the UK (inc up to 60 days worldwide), Europe, or Worldwide?	
How many days do you expect your equipment will be outside of the UK per year?	
What is the new replacement value of all owned equipment to be insured on a touring basis?	£
What is the maximum new replacement value of hired in equipment that you will have at any one time on a touring basis?	£
What is the estimated total hiring charges you expect to pay in the next 12 months?	£
What is the maximum replacement value of any Stock at any one time on a touring basis?	£
Do you require cover for Portable Computer Equipment? e.g phones, tablets, laptops and other handheld portable devices	Yes      No
If yes, what is the total new replacement value? [ensure this value is not included in the above figures]	£

### Claims Information

Have you made any insurance claims or suffered any losses (whether insured or not) in relation to this business previously?

Yes No

## BUSINESS INTERRUPTION INSURANCE

**Financial protection to reimburse you for loss of income, or additional costs, due to a reduced ability to trade as a direct result of a loss of the Property insured by this policy..** Business interruption insurance can cover costs such as employee wages, renting of alternative premises and other overheads during the period covered in your policy

### General Information

Do you require a quote for Loss of Gross Revenue\*?  
\*the decrease in turnover experienced following a loss and an 'economic limit' for increase in costs of working

Yes No

Please advise how much revenue you may lose in a 12 month period should you have a significant loss of Insured Property?

Indemnity Period required?

12 months 18 months 24 months 36 months

Do you require a quote for Additional Cost of Working (without an 'economic limit')?

Yes No

Please advise how much Additional income you would need to continue to and/or re-establish trade at in the event of a significant loss to Insured Property? For example, hiring a new premises.  
[Note – this would not include the repurchasing of Equipment]

### Claims Information

Have you made any insurance claims or suffered any losses (whether insured or not) in relation to this business previously?

Yes No



## TRAVEL INSURANCE

**Tysers has a specialist Travel insurance policy in place with Zurich. As standard this coverage includes:**

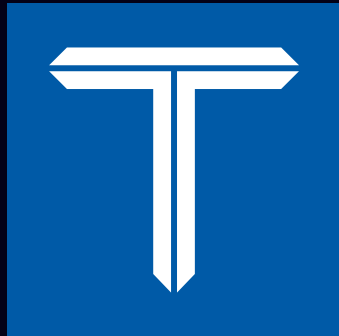
- Business Travel for up to 12 months per trip
  - Leisure Travel (for named individuals) for up to 6 months per trip
  - Option to extend this Leisure Travel to include a Partner and Children under 18 or under 25 if in full-time education – for their trips with and without the insured person for up to 60 days per trip
  - Up to £10,000 Cancellation Coverage per person
  - Unlimited Medical Expenses whilst outside of the UK
  - No Excess applicable to claims – except Motor Hire Excess cover
- [Please request a quotation or summary document to review all the policy cover]

### General Information

Name of Person(s) to be included for individual cover only	
Name of Person(s) included above for cover to be extended to include Leisure Travel for their partner/child(ren)	

### Your Business Activities

Are you / your business domiciled in the UK?	Yes	No
Have you ever had any insurance refused, cancelled or special terms imposed?	Yes	No
Have any Directors or Partners been convicted or charged (but not yet tried) with a criminal offence, declared bankrupt or insolvent, entered into liquidation or the subject of a recovery action by Customs and Excise or the Inland Revenue?	Yes	No
Do you undertake work involving Inflatable games / Zorbing, Fairground rides or thrill rides, It's a Knockout style games, Mountaineering, bungee jumps, abseiling, Water sports, Motor sports or Underground activities?	Yes	No
Do you undertake work on airspace?	Yes	No
Are you responsible for handling, using, storing or transporting any explosives, pyrotechnics (other than stage special effects), acids, gases, spirits, petrol, oils, petrochemicals, chemicals, plastics, radioactive materials or any other Hazardous substances?	Yes	No
Do you use or sub-contract the use of fireworks?	Yes	No
Do you undertake to exercise all ordinary and reasonable precautions for the safety of third party persons and property?	Yes	No



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[www.tysers.com/tyserslive](http://www.tysers.com/tyserslive)